

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

February 5, 2014

MINUTES

1. CALL TO ORDER: 6:30 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Belvedere - Dr. Thomas Cromwell, Marin County – James Devitt, Mill Valley – Andy Berman, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Absent: Sausalito. Staff Present: Chiefs Davidson, Irving, Pearce and Weber, B/C Giannini and AA Denson.

2. DIRECTOR COMMENTS: Welcome Director Tom O’Neill from Tiburon.

3. LIAISON CHIEF’S REPORT: A) We have been preparing for participation in the Ground Emergency Medical Transport (GEMT) program for reimbursement of transport expense through the Center for Medicare/Medicaid Services (CMS). B) The 2012-13 Audit was reviewed by the Finance Committee and member agency reimbursements approved and disbursed. C) Withdrawal of Sausalito - see Old Business agenda item A. D) Bridget Peterson and Dr. Bason-Mitchell continue on-duty training, currently focusing on State and County regulations and EMT/paramedic scope of practice. E) The new ambulance, a refurbished box on a new chassis, is under construction and should be in service in March. The surplus ambulances were sold for \$17,500. F) The Operations group has requested the purchase of equipment bags, modems for EKG transmission and tourniquets. G) Tablet computers will be provided by the EMS agency for completion of the electronic patient care records. H) Patient care policies are being reviewed with changes coming to the spinal policy. I) FALCK and Falcon are two new private ambulance providers in the County. J) Kaiser should open their new ER in August. K) County will host specialized training on infection control practices in March. L) Survivors Celebration May 21 at the JCC in San Rafael. M) Heather Price-Fair handed out and discussed statistics on EMS calls, Cardiac Arrest Data and STEMI data.

4. Consent Calendar:

- A. Approval of Minutes of August 7, 2013:

- B. Finance Committee Report through December 31, 2013:

- C. Approval of 1st & 2nd Quarter Transmittals in the amount of \$208,697.42 and \$189,471.84:

- D. Collection Reports:

- E. Acceptance of 2012-13 Audit:

Director Berman indicated that he and Chairman Devitt had met with staff and reviewed and approved the disbursements, the audit and the member agency reimbursement, confirming the allocation formulation. He recommends these items stay on the consent calendar. M/S Berman, Chun to approve the consent calendar.

All Ayes. Chairman Devitt congratulated staff on the audit, and the lack of a management letter. Excellent work.

5. Public Open time for items not on the agenda: None
6. OLD BUSINESS:
 - A. Sausalito Withdrawal from JPA: The City of Sausalito has noticed each member agency regarding their withdrawal from the SMEMPS JPA. Counsel has reviewed the JPA, Plan of Operations, and By Laws and made recommendations for updating those documents. The Administrative Chiefs and the Board will hold strategic planning sessions to review the Mission and Goals & Objectives of SMEMPS to address the current and future needs of the organization and specifically look at the issue of mission creep. With his 8 years of history on the board, Andy Berman has been appointed by the City of Mill Valley as their representative during this strategic planning process.
7. NEW BUSINESS:
 - A. Ground Emergency Medical Transport (GEMT): We are preparing the documents to participate in the Ground Emergency Medical Transport (GEMT) program for reimbursement of transport expense through the Center for Medicare/Medicaid Services (CMS). We are currently collecting the data. It is tedious because we have to determine how each agency puts money in. The deadline is March.
8. Adjourn: The chairman asked that we send a letter of appreciation to Margot Plant for her years of service as Director. M/S Berman, Chun to adjourn at 7:12 p.m. All Ayes.