

# **Southern Marin Emergency Medical Paramedic System**

## **Regular Meeting of the Board of Directors**

**May 7, 2014**

### **MINUTES**

1. CALL TO ORDER: 6:30 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Marin County – James Devitt, Mill Valley – Andy Berman, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Absent: Belvedere. Staff Present: Chiefs Davidson, Irving, Pearce and Weber, B/C Giannini, AA Denson and Heather Price-Fair.

2. Consent Calendar:

- A. Approval of Minutes of February 5, 2014:
- B. Finance Committee Report through March 31, 2014:
- C. Approval of 3<sup>rd</sup> Quarter Transmittals in the amount of \$207,850.89:
- D. Collection Reports:

Director Berman reported that he and Director Devitt met to review the transmittals and quarterly financial reports. M/S Chun, Berman to approve the Consent Calendar noting the approval of the Finance Committee. All Ayes.

3. DIRECTOR COMMENTS: None

4. LIAISON CHIEF’S REPORT: A) We will soon receive reimbursement through The Center for Medicare/Medicaid Services (CMS) for Ground Emergency Medical Transport (GEMT) for expenses related to public transport agencies. We could realize as much as \$250,000. A tremendous amount of time and effort went into the documentation and application process, much under the management of Heidi Rosevear, CFO of the Tiburon Fire Protection District. B) The Administrative Chiefs have been working diligently to identify opportunities for shared management services, EMS training, planning and enforcement. When this part of the process is complete we will proceed with Strategic Planning reviewing the Mission, Goals and Objectives and addressing the current and future needs of the organization. The findings will be incorporated into the final governing documents. This will be a collaborative, phased process at all levels. C) Training in infection control practices took place meeting OSHA standards. Dr. Bason-Mitchell continues his monthly sessions with emphasis on the management of cardiac arrest patients. Bridget Peterson and Heather Price-Fair have provided Advanced Cardiac Life Support (ACLS) training to 14 S MEMPS personnel since the beginning of the year. Training will begin on new EMS policies. D) Equipment: The new ambulance is in service as Medic 10. The new tablet computers are being beta tested and will be issued soon. The EMS Agency is covering the cost. E) Sidewalk CPR will be taught on June 14<sup>th</sup> at 20 locations in Marin. F) A new CPR Public Service Announcement will be filmed at the Throckmorton station in May paid for by the County. G) The annual Survivor’s Celebration on May 21 will recognize five S MEMPS firefighters and medics who saved a 73 year old hiker who collapsed near Mt. Home Inn. He was successfully defibrillated and transported to MGH.

5. Public Open time for items not on the agenda: None
6. NEW BUSINESS:
  - A. PUBLIC HEARING for Approval of 2014-15 Preliminary Budget:  
Discussion: Depending on interest rates, we will determine whether or not to finance the purchase of the new ambulance shown in account 583010. M/S Chun, O'Neill to approve the 2014-15 Preliminary Budget in the amount of \$878,557. All Ayes.
  - B. Declaration of Surplus Equipment: The recommendation is to declare surplus, one 2006 Road Rescue Ambulance and authorize Chief Pearce to dispose of this item to the greatest benefit of the JPA. M/S Berman, Chun to adopt the motion to declare surplus equipment. All Ayes.
7. OLD BUSINESS:
  - A. CQI Quarterly Report was reviewed and discussed. In the future it will be given under the Liaison Chief's Report and mailed in the Board packet.
8. Adjourn: M/S Chun, O'Neill to adjourn at 7:28 p.m. All Ayes.