

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

August 5, 2015

MINUTES

1. CALL TO ORDER: 6:37 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Belvedere - Dr. Thomas Cromwell, Marin County – James Devitt, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Absent: Mill Valley – Andy Berman. Staff Present: Chiefs Pearce, Tubbs, Weber and Welch B/C Giannini, AA Denson and Heather Price Fair.

2. CONSENT CALENDAR:

- A. Approval of Minutes of May 6, 2015:
- B. Finance Committee Report through June 30, 2015:
- C. Approval of 4th Quarter Transmittals in the amount of \$261,324.30:
- D. Collection Reports:

Director Berman sent an email statement to the Chair confirming that the Finance Committee met to review the Board packet for tonight’s meeting, with emphasis on the Transmittals (Consent), IGT payments (New Business) and Final Budget (New Business). The Committee went through all materials in conjunction with Staff (Chief Pearce and AA Denson). The Committee found no discrepancies within the Transmittals and asked staff to explain the few changes to the Budget from our last Board meeting. The Committee also asked Staff to explain the accounting for the IGT payments and asked whether our outside Auditor, Krieg & Associates, has reviewed/approved same. Staff confirmed that they have. Staff also confirmed that the SMEMPS attorney, Jerry Ramiza, has reviewed/approved the IGT Agreement. M/S Chun, O’Neill to approve Consent Calendar. All Ayes.

3. DIRECTOR COMMENTS: None

4. LIAISON CHIEF’S REPORT: **Administration:** A tremendous amount of time and effort has gone into preparing for the next iteration of Medi-Cal payment augmentation or Inter-Governmental Transfer (IGT) which should net us approximately \$80,000 in additional revenue. We hope to schedule the next meeting of the Admin and Ops Chiefs workgroup to review response data and the current deployment model and make recommendations for the next step in the Strategic Planning Process. Personnel went to Ohio to inspect the new ambulance to be delivered before the end of the year.

EMS Training: All personnel have been trained on the EMS Policy and Procedure update. Bridget Peterson taught Advanced Cardiac Life Support and Pediatric Advanced Life Support to agency personnel and conducted a two-day training session for the new recruit academy. Next month personnel will be allowed to shadow Bridget in the ED. Dr. Bason-Mitchell has conducted monthly sessions on cardiac arrest, 12- lead EKGs, measles, pediatrics, and syncope.

4. LIAISON CHIEF’S REPORT: (cont’d) **County and State Activities:** The annual Sidewalk CPR event was held on June 6th for 1540 people at 19 different locations, six in SMEMPS response areas. We had one third of the sites but trained 57% of the people. New policies and procedures went into effect on July 1. The EMS agency is working on a draft policy for “active shooter” incidents to coincide with a multiple-patient exercise next spring. Heather Price Fair reviewed EMS Call Statistics and Medical Interventions.

5. Public Open time for items not on the agenda: None

6. NEW BUSINESS:

A. Approval to enter agreement with California Department of Healthcare Services and Partnership Health Plan of California regarding Intergovernmental transfers of Medi-Cal Managed Care Contracts:

Board approval is required to direct the Liaison Chief to sign documents related to the establishment of an Intergovernmental Transfer (IGT) with the California Department of Health Care Services (DHCS) and Partnership Health (PHC)

The IGT process will result in Partnership HealthCare Plan of California (PHC) paying SMEMPS additional Medi-Cal revenues to offset previously unreimbursed costs for serving Medi-Cal plan members. The payment amounts will be determined by the SMEMPS unreimbursed costs (and/or charges), the number of other local governments participating in the IGT in our county or region, PHC’s recommendations, and DHCS’s formulas.

Financial Impact

Transfer/Expenses

Transfer of SMEMPS funds to fund the IGT	(\$101,503)
DHCS Administrative Processing Fee	<u>(\$ 20,301)</u>
Total transfer/expenses	(\$121,804)

Revenue to SMEMPS

PHC payment back to the District	\$199,982
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Net: \$ 78,178

Discussion: Medi-Cal reimburses approximately 10 – 20% of the actual costs of providing service. GEMT recovers half of our unreimbursed costs. This program focuses on the expansion of Medi-Cal managed care enrollment.

6. NEW BUSINESS: (cont'd)
- A. Approval to enter agreement with California Department of Healthcare Services and Partnership Health Plan of California regarding Intergovernmental transfers of Medi-Cal Managed Care Contracts: (cont'd) Director Cromwell stated that although this is a disastrous process, it is the next wave of compensation and we have to get in it. This has been going on with hospitals for twenty years. Our auditor and attorney have reviewed and approved this program. M/S O'Neill, Chun to approve Staff's recommendation and authorize Chief Pearce to sign documents related to the establishment of an intergovernmental Transfer (IGT) with the California Department of Health Care Services (DHCS) and Partnership Health (PHC). All Ayes.
- B. PUBLIC HEARING for Approval of 2015-16 Final Budget: The Board reviewed adjustments to the Budget relating to Service Revenue, GEMT Reimbursement and the new IGT revenue stream just adopted and related IGT fee expenditures. In addition there were expenditure adjustments to insurance and a Capital acquisition for replacement of a MERA radio which is offset by an insurance reimbursement. Adoption of this budget establishes the SMEMPS year-end reserves. M/S Chun, O'Neill to:

Approve the 2015-16 Final Budget in the amount of \$1,012,590 and confirm the June 30, 2015 Reserves as follows:

Operating Reserve	50,000
Apparatus Reserve	1,156,490
Equipment Reserve	322,898
General Reserve	100,000
Net Investment in Capital – to be determined by Auditor	

ALL AYES

7. OLD BUSINESS:
- A. Strategic Planning Update: We've had a tough time scheduling meetings. The Admin and Ops Chiefs will look at PCR programs, dispatch call volume and run models. We are gathering data to determine the best deployment model and ambulance placement and will make our recommendation to the Board. Then we'll look at the JPA and Plan of Ops.
8. ADJOURN: M/S O'Neill, Chun to adjourn at 7:55. All Ayes.