

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

May 11, 2017

MINUTES

1. CALL TO ORDER: 6:30 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Marin County – James Devitt, Mill Valley – Andy Berman, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Staff Present: Chiefs Pearce, Weber and Welch B/C Barnes and McTigue and AA Denson. Absent: Belvedere - Dr. Thomas Cromwell.

2. CONSENT CALENDAR:

- A. Approval of Minutes of December 13, 2016:
- B. Finance Committee Report through December, 31, 2016 & March 31, 2017:
- C. Approval of 2nd quarter transmittals in the amount of \$426,844.04 and 3rd quarter transmittals in the amount of \$397,425.57.
- D. Collection Reports:
- E. Acceptance of 2015-16 Audit

Director Berman reported that the Finance Committee met on March 23rd and May 11th and reviewed the 2nd and 3rd quarter Transmittals, Financial Reports, Collection Reports and the 2015-16 Audit and Management Letter. M/S Berman, Chun to approve Consent Calendar. All Ayes.

3. DIRECTOR COMMENTS: None

4. LIAISON CHIEF’S REPORT:

A. Letter from Administrative Chiefs: Chief Jason Weber read a letter to the Board related to a discussion at the last Board meeting regarding replacement of Rescue 9 and comments made during that discussion. Discussion ensued.

B. Liaison Chief’s Report: Chief Pearce reported that work continues on the Strategic Plan and there is a new level of cooperation amongst the Chiefs and Operations Chiefs. The Rescue is a critical piece of equipment in terms of EMS, fire and rescue and determination of the type of vehicle, size and cost is critical. Evaluation includes how it will be staffed and responded to the scene. The Deployment analysis is critical. It will be a custom unit. \$725,000 is the current figure however the Ops Chiefs and Building Committee will take another look. They are meeting on a regular basis.

SMEMPS Operations: 1) Researching of tablet computers and replacement of Rescue 9 were submitted to the Preliminary Budget. 2) Acceptance of Medic 4. 3) Implementation of new policies, Video Laryngoscopy and Controlled Substance Plan. 4) Participation in multiple drills and training exercises. The Call and Transport statistics were reviewed and discussed.

5. Public Open time for items not on the agenda: None
6. NEW BUSINESS:
 - A. PUBLIC HEARING for Approval of 2017-18 Preliminary Budget:
Discussion: The proposed adjustments were discussed including a minor COLA increase of 3% for AA Denson. The \$725,000 for the Rescue and \$186,000 for monitors are currently budgeted from Reserves but we will also look into financing. M/S Chun, O'Neill to approve the 2017-18 Preliminary Budget in the amount of \$1,237,125. All Ayes.
 - B. RESOLUTION 2017-01 – AMENDMENT to Fees for First Responder Ambulance Transportation Fees, Medicare and Medicaid Services (CMS):
The last increase occurred in 2007. We have historically been low but this effects the Medicare profile for the area and we therefore pull everyone else down. Medicare pays less than the rates we charge. The rates proposed match the County's rates. M/S Berman, O'Neill to approve Resolution 2017-1, Amendment to Fees for First Responder, Ambulance Transportation Fees, Medicare and Medicaid Services. (CMS). All Ayes
 - C. Surplus Ambulance: Recommend that we declare one 2013 Ford Ambulance surplus and donate it to Marin County Department of Health and Human Services who will use it to deliver health services to indigent people in Marin. M/S Chun, O'Neill to dispose of the surplus ambulance. All Ayes.
7. OLD BUSINESS:
 - A. Strategic Plan Update: Everyone is working hard answering questions and solving problems. The Board asked that we have a status report each meeting.

Chief Pearce reported that Novato Fire has not started billing patients yet. They had some issues getting up and running with Medicare. They will not invoice us until the work is done.

Director Chun thanked staff for good work on the audit and asked that we have the auditor attend the Board meeting next year for the 2016-17 audit presentation.
8. ADJOURN: M/S Chun, O'Neill to adjourn at 7:40 p.m. All Ayes.