

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

August 2, 2017

UNAPPROVED MINUTES

1. CALL TO ORDER: 6:36 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Belvedere - Dr. Thomas Cromwell, Marin County – James Devitt, Mill Valley – Andy Berman, Southern Marin – Kurt Chun, Staff Present: Chiefs Pearce, Tubbs, Weber and Welch B/C McTigue, Pasquale and AA Denson. Absent: Tiburon – Tom O’Neill.

2. CONSENT CALENDAR:

- A. Approval of Minutes of May 11, 2017
- B. Finance Committee Report through June 30, 2017:
- C. Approval of 4th Quarter Transmittals in the amount of \$294,866.83:
- D. Collection Reports:

Director Berman reported that the Finance Committee met to discuss items B & C. He thanked staff for being spot on and helpful and thanks to Chairman Devitt who takes the time to provide technical and methodical analysis. The Committee discussed the fact that the switch to Novato for billing left us with a June 30th revenue shortfall of approximately \$325,000. We therefore need to: 1) Give notice to the member agencies that there may be a delay in the reimbursement. 2) Put Novato on notice that this is unacceptable and question how they propose to remedy the situation. 3) Ask our auditor for his analysis and advice.

Chief Pearce explained that part of the problem was changing over to Medicare but we are up to speed and once we are caught up we should be very happy. Chief Weber said the County had the same issues but they are all caught up and running smoothly. The Board Chair will send a letter to Novato.

M/S Berman, Chun to approve items B, C and D of the Consent Calendar. All Ayes. There was discussion of Video Laryngoscopy practices and training. M/S Berman, Chun to approve item A of the Consent Calendar. All Ayes.

3. PRESENTATION:

- A. AMERICAN HEART ASSOCIATION BRONZE AWARD: Elaina Gunn was present to award the Plaque which represents getting patients on a 12 lead in less than 10 minutes and into a Cath lab in less than 90 minutes.

4. DIRECTOR COMMENTS: The GET READY and CERT programs were discussed.

5. LIAISON CHIEF'S REPORT:

A. Liaison Chief's Report: 1) There have been challenges with the move of billing to Novato including some issues with Wittman's practices and Medicare revalidation however it will prove to be the right decision. 2) There have been several committees reviewing utilization and operations of Rescue 9. Recommendations, specs and bids have been reviewed and the responses and recommendation of the Ad Hoc committee of the Administrative and Operations Chiefs will be presented in the next agenda item. 3) The Policy Review Committee continues to work diligently towards implementation of the Strategic Plan.

Operations – B/C Bret McTigue: Our education program continues with coverage of Neurologic emergencies, policy updates, narcotic management and Video Laryngoscopes. We are experiencing warranty issues on the new Medic 4 and implementing the mobile data tablets in all ambulances and Rescue 9. S MEMPS has six new cardiac monitors and we therefore have 12 lead and transmit capability on five ambulances and five engines. There was also a Multi Casualty Incident on the Golden Gate Bridge involving a tour bus and a dump truck. An after action report is taking place with education to result. Heather Price Fair reviewed call statistics and some noteworthy calls

B. Approve Purchase of Pierce-Arrow XT Heavy Rescue: Two companies responded however Rosenbauer did not meet the requirements. The Committee is recommending the Pierce Arrow XT Heavy Rescue. It has a 15-year life span however given the topography and the weight of the items carried on it we should consider it 10-15 years. This is a custom order and will take one year to build. In that year we will review the deployment model and adjust our reserves in the 2018-19 budget in order to fund the next rescue in ten years. Thank you to the Administrative and Operations Ad Hoc Committee.

M/S Chun, Berman to authorize Chief Pearce to enter into an agreement with Pierce Manufacturing for the purchase of a Pierce Arrow Xt Heavy Rescue not to exceed \$750,000. Funding for this procurement will be drawn from the Apparatus Reserve. All Ayes.

6. Public Open time for items not on the agenda: Alex Rosenblatt thanked the Board for approving the purchase of the rescue vehicle

7. NEW BUSINESS:

A. PUBLIC HEARING for Approval of 2017-18 Final Budget: Adjustments were reviewed. M/S Berman, Chun to approve the 2017-18 Final Budget in the amount of \$1,263,475. All Ayes.

SMEMPS Minutes

August 2, 2017

Page 3

8. OLD BUSINESS:
 - A. Strategic Plan Update: There has been an unprecedented level of cooperation and there are critical documents to be analyzed. We are committed to making decisions based on data. Citygate has suggestions on the By-Laws, JPA and Plan of Ops. The Admin Committee has finished the Finance Plan. We will consider holding a special meeting to work with the Board possibly on a Saturday.

9. ADJOURN: M/S Berman, Chun to adjourn at 7:40 p.m. All Ayes.