

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

TUESDAY, JUNE 30, 2020

APPROVED MINUTES

BOARD MEMBERS PRESENT: Marin County – James Devitt; Southern Marin – Kurt Chun; Tiburon – Tom O’Neill; Belvedere – Dr. Thomas Cromwell

STAFF PRESENT: Chief Pearce, Chief Tubbs and TFPD EA Chaput

BOARD MEMBERS ABSENT: Mill Valley – Jim Wickham

1. CALL TO ORDER

Meeting called to order at 6:34 p.m.

Interim S MEMPS Board Clerk Nicole Chaput conducts roll call due to meeting being conducted via teleconferencing:

Devitt – Present

Chun – Present

Wickham – Absent

O’Neill – Present

Cromwell – Present

2. CONSENT CALENDAR

A. Approval of Minutes, Tuesday, March 10, 2020

Director Chun requested that the Minutes from March 10, 2020 be amended to include a statement on Items 6A & 6B that reiterates that Tiburon Fire Protection District is the custodial agency for S MEMPS on an interim or temporary basis only.

3. PUBLIC OPEN TIME for items not on the agenda

No public present.

4. CHIEF’S REPORT

A. Liaison Chief’s Report

Administration – Chief Pearce

The Coronavirus Pandemic and economic shutdown has presented significant challenges for Fire/EMS services; there have been many new guidelines and protocols that have been implemented and revised to promote safe patient care while protecting our personnel. At the outset, there was considerable concern on the sustained availability of adequate personal protective equipment (PPE) but the Admin/Ops Chiefs were able to utilize multiple sources to meet these needs.

Significant delays were realized in the delivery of the new Medic 6 and ultimate production of the new Medic 10. Additionally, mandates on patient care necessitated the purchase of mechanical CPR devices for each ambulance which will ultimately improve patient care. Fortunately, many of these expenses will be recovered through various Coronavirus grants from the Federal government.

The transition to establish S MEMPS as an independent agency with banking and investment accounts and adequately support these functions with necessary funding is nearly complete. We are currently reaching out to Regional Government Services (RGS) with a scope of work to establish a potential relationship moving forward. In the interim, the Tiburon Fire Protection District has agreed to support these functions and manage these services on behalf of S MEMPS.

S MEMPS Liaison Report Operations/Training update- BC Bret McTigue

- The Marin EMS Agency named Chris Le Baudour as EMS Administrator
- Coronavirus - guidelines for dispatch screening, response, sanitation of equipment and facilities have been continually updated
- CDC mandates mechanical CPR amid Coronavirus Pandemic
- The new M6 ambulance has been delayed, the schedule for inspection and delivery is pending and construction is starting on the new Medic 10
- The Central Marin Police Department is no longer interested in the old M4. BC McTigue will continue to see if he can garner any interest in this particular unit

Discussion of above reports.

5. FINANCE REPORT

A. Finance Report

Director O'Neill reported that the Finance Committee reviewed the Finance report, Payments, Collections, Preliminary Budget F/Y 2020-21 and the Audit F/Y ending 6/30/2019.

B. Approval of Payments

Discussion.

M/S Chun, O'Neill to approve payments

Vote by roll call:

Devitt – Aye

Chun – Aye

O'Neill – Aye

Wickham - Absent

**C. Collection Reports
Discussion.**

M/S O'Neill, Chun to approve collection reports

Vote by roll call:

Devitt – Aye

Chun – Aye

O'Neill – Aye

Wickham – Absent

**D. Approve Preliminary Budget F/Y 2020-21
Discussion.**

M/S O'Neill, Chun to approve Preliminary Budget F/Y 2020-21

Vote by roll call:

Devitt – Aye

Chun – Aye

O'Neill – Aye

Wickham – Absent

E. Approve Audit F/Y ending 6/30/19

M/S Chun, O'Neill to approve Audit F/Y ending 6/30/19

Vote by roll call:

Devitt – Aye

Chun – Aye

O'Neill – Aye

Wickham - Absent

6. BOARD OF DIRECTORS COMMENTS

Cromwell commended first responders and members of the fire service for all of their efforts during the pandemic. Devitt expressed deep gratitude for Chief Pearce, TFPD FO Rosevear and TFPD EA Chaput for all of their hard work on the SMEMPS transition. O'Neill echoed his appreciation.

7. ADJOURNMENT

M/S Chun, O'Neill to adjourn

Vote by roll call:

Devitt – Aye

Chun – Aye

O'Neill – Aye
Wickham - Absent

Meeting adjourned at 7:00 p.m.