

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

TUESDAY, AUGUST 5, 2020

APPROVED MINUTES

BOARD MEMBERS PRESENT: Marin County – James Devitt; Southern Marin – Kurt Chun; Tiburon – Tom O’Neill; Mill Valley – Jim Wickham; Belvedere – Dr. Thomas Cromwell

ALSO PRESENT: Chief Pearce, Chief Tubbs, Chief Weber, Deputy Chief Welch, Battalion Chief McTigue, TFPD FO Rosevear and TFPD EA Chaput

BOARD MEMBERS ABSENT:

1. CALL TO ORDER

Meeting called to order at 6:32 p.m.

Interim S MEMPS Board Clerk Nicole Chaput conducts roll call due to meeting being conducted via teleconferencing:

Devitt – Present

Chun – Present

Wickham – Present

O’Neill – Present

Cromwell – Present

2. CONSENT CALENDAR

A. Approval of Minutes, Thursday, March 10, 2020 - AMENDED

B. Approval of Minutes, Tuesday, June 30, 2020

C. Finance Report

D. Approval of Payments

E. Collection Reports

M/S Chun, O’Neill to approve the Consent Calendar

Vote by roll call:

Devitt – Aye

Chun – Aye

Wickham – Aye

O’Neill – Aye

3. PUBLIC OPEN TIME for items not on the agenda

No public present.

4. CHIEF’S REPORT

A. Liaison Chief's Report

Administration

We continue to monitor the impacts of the Coronavirus Pandemic and economic shutdown. Many new guidelines and protocols have been implemented and revised to promote safe patient care while protecting our personnel. Suppliers have warned of long-term disruptions to the supply chains, particularly from Asia. Presently we are on solid footing with supplies; however, we may make advanced purchases as advised by the Ops Chiefs

The transition to establish S MEMPS as an independent agency with banking and investment accounts is complete. We are currently developing an actual scope of services and reaching out to Regional Government Services (RGS) to establish a potential relationship moving forward; initial estimates would result in a substantial increase for these services. In the interim, the Tiburon Fire Protection District will continue to support these functions and manage these services on behalf of S MEMPS on a temporary basis.

S MEMPS Liaison Report Operations/Training update- BC Bret McTigue COVID 19

Battalion Chief Bret McTigue and Battalion Chief Barnes continue to assist the Emergency Operation Center in exposure tracking for first responders. The joint fire Chiefs continue to work with agency labor groups to ensure the safety of Medics and EMTs responding to and treating possible COVID patients. S MEMPS has seen a steady increase in call volume as ambulances now respond to the seasonal increases of recreational-related injuries and routine medical incidents, mixed with COVID patients. SNFs, RCFs, and other group living facilities continue to have growth in positive COVID cases. San Quentin State Prison is suffering one of the nation's most significant coronavirus outbreaks yet, and it is straining hospitals across the Bay Area. The County LEMSA has activated a LOCAL MCI and is treating patients at an alternative care site at the prison and utilizing numerous bay area hospitals for severe cases. S MEMPS has not been impacted by the increase in cases at the facility. Still, several other agencies have, and S MEMPS Operations is prepared to assist if the request for assistance arises.

Operations

The PSTRAX Narcotic tracking program is live, and we will suspend paper documentation on August 1st. Our new Controlled Substance Module tracking program tracks every vial handoff such as arriving/departing checks, usage events, restocks, and inventory checks. We are required to track all DEA

Schedule II and III controlled substances. We are now able to track each vial by its control number, lot number, and expiration date; as well as an electronic signature and dual authentication for even more secure verification.

Medic 6 is in production at the Horton factory and is anticipated for inspection in September. We have begun the spec process for M10's replacement.

Training

In-person EMS training is still on hold due to concerns around COVID group training exposures. All classes are virtual, including our Medical Director, Dr. Mark Bason-Mitchell continuing education classes. July SMEMPS training introduced alternative treatments in the wilderness medicine setting. The goal is to discuss out of the box thinking and therapies to provide vital emergency care in remote environments. This is a rapidly evolving field for the fire service and is of increasing importance as more people engage in hiking, climbing, kayaking, and other potentially hazardous activities in the backcountry. A primary focus of the field is the evaluation, prioritization triage, preliminary treatment of acute injuries, or illnesses that occur in those environments and the emergency evacuation of victims.

August training will include an introduction to the Lucas Device by Dr. Mark Bason-Mitchell. SMEMPS has received all five devices to be placed on all ambulances and Rescue 9. The LUCAS device is an easy-to-use mechanical chest compression device that helps deliver high quality, guidelines-consistent chest compressions to sudden cardiac arrest patients. This device will replace the Auto pulse device currently in use on Rescue 9. It is now a requirement that all ambulances have a mechanical CPR device.

RN Educator Bridget Peterson is adapting her classes (ACLS and PALS) to a virtual classroom and adapting to the new COVID AHA class guidelines.

Discussion of above reports

B. Surplus Ambulance

Discussion.

M/S O'Neill, Wickham to approve surplus of the ambulance

Vote by roll call:

Devitt – Aye

Chun – Aye

Wickham – Aye
O’Neill – Aye

5. PUBLIC BUDGET HEARING – FINAL BUDGET F/Y 2020-21

- A. Approve Resolution #2020-07, Final Budget F/Y 2020-21
Discussion.

M/S Chun, Wickham to approve Resolution #2020-07, Final Budget F/Y 2020-21

Vote by roll call:

Devitt – Aye

Chun – Aye

Wickham – Aye

O’Neill – Aye

6. BOARD OF DIRECTORS COMMENTS

Devitt stated that he would again like to thank Heidi, Nicole and Chief Pearce for outstanding work during the very challenging times; he thinks the transition from Mill Valley to Tiburon has gone exceedingly well and the reports are professionally done.

7. ADJOURNMENT

M/S Chun, O’Neill to adjourn

Vote by roll call:

Devitt – Aye

Chun – Aye

Wickham - Aye

O’Neill – Aye

Meeting adjourned at 7:08 p.m.