

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

May 6, 2015

MINUTES

1. CALL TO ORDER: 6:30 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Marin County – James Devitt, Mill Valley – Andy Berman, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Absent: Belvedere - Dr. Thomas Cromwell. Staff Present: Chiefs Pearce, Tubbs, B/C Giannini, B/C Pasquale, AA Denson and Heather Price Fair.

2. CONSENT CALENDAR:

- A. Approval of Minutes of December 6, 2014:
- B. Finance Committee Report through March 31, 2015:
- C. Approval of 2nd Quarter Transmittal in the amount of \$175,970.41 & 3rd Quarter Transmittal in the amount of \$383,387.53:
- D. Collection Reports:

Director Berman stated that the Finance Committee met and reviewed all reports, and reviewed and discussed expenditures and transmittals and found everything to be in order. M/S Berman, Chun to approve consent calendar. All Ayes.

DISCUSSION ITEM:

E. Acceptance of 2013-14 Audit: The Finance Committee reviewed and discussed the audit. The audit letter, item #11 suggests a need for better processing of grant monies. The issue was mostly due to time constraints and multiple jurisdictions. Director Berman, Chief Pearce and AA Denson will work with the Finance Director to put a process in place. M/S Berman, Chun to accept the audit and set up grant processing. All Ayes. We will ask the auditor, Terry Krieg to attend the November meeting.

3. DIRECTOR COMMENTS: None.

4. LIAISON CHIEF’S REPORT: **Administration:** The Administrative Chiefs and Operations Chiefs are addressing the committee work identified in the draft Strategic Plan. There will be several additional meetings to review: 1) Current deployment model; 2) Available statistical information; 3) Best practices; 4) System future needs and the development recommendation for Board review and action. Additionally, agencies continue to address shared services on many different levels. We are experiencing an unprecedented level of cooperation among S MEMPS agencies.

Training: Bridget Peterson has provided numerous sessions to recertify our providers in ACLS (Advanced Cardiac Life Support) and PALS (Pediatric Advanced Life Support). This will be augmented with new EMS Policy training and recruit academy training in the coming months.

4. LIAISON CHIEF'S REPORT: (cont'd) Dr. Bason-Mitchell has been focusing on cardiac arrest care, circulation emergencies and other related emergent conditions. We are re-tooling the delivery of EMT instruction to our line personnel.

County Activities: New EMS treatment guidelines and policies go into effect July 1 with considerable training planned. The 5th Annual Survivors Celebration will be held on May 14th in San Rafael. Two of the five Survivors were cared for by S MEMPS providers. One is flying in from Utah to meet and visit with her caregivers. Kai Pasquale (SMFD) and Jesse Pasquale (MVFD) were off duty and helped to manage her cardiac arrest at Stinson Beach. Kaiser San Rafael is scheduled to move into their new ED on May 20th. The annual Sidewalk CPR event is scheduled this year for June 6th.

Heather Price Fair reviewed the statistics for the first quarter of 2015 and for annual 2014.

5. Public Open time for items not on the agenda: None

6. NEW BUSINESS:

A. PUBLIC HEARING for Approval of 2015-16 Preliminary Budget:

1. Ambulance Replacement Schedule: The Board was asked to adopt an Ambulance Replacement Plan based on purchasing a new ambulance and remounting an ambulance in 2015-16 and beginning in 2016-17 purchasing a new ambulance each year to take advantage of new technology and safety improvements. All units would be turn key, exactly identical with Wi-Fi. We would have a reliable backup when units are down and significant resale value when surplus. We will have eliminated diesel engines, high maintenance costs and down time. M/S Chun, O'Neill to move from the 6 Year Module and adopt a 4 Year Chassis Life Replacement Schedule. All Ayes. This action adds a new ambulance to the budget for account #583010 Apparatus Replacement Reserve in the amount of \$175,000 which brings the total expenditure for that account to \$300,000.

2. Intergovernmental Transfers: This is the next generation of GEMT – the Medi-Cal Partnership Health Plan. It's an additional federal fund that has been in practice in hospitals in the state for many years. It is not new in the industry, it's just new to emergency medical services and an offshoot of the Affordable Care Act. We have to fund this in advance; they collect the money, take a percentage and return the funds to us. Director Chun asked that we pass this through legal counsel or our auditor. Director Devitt pointed out that our Medi-Cal population is very small but if there is money on the table we would be wise to pursue it because it won't always be there.

6. NEW BUSINESS:

A. PUBLIC HEARING for Approval of 2015-16 Preliminary Budget:

M/S Chun, Berman to adopt the 2015-16 Preliminary Budget in the amount of \$881,857 with expenditure from the Apparatus Replacement Reserve in the amount of \$300,000. All Ayes.

B. Declaration of Surplus Equipment: M/S Chun, Berman to declare one 2004 Ford Ambulance and one 2009 Ford Chassis surplus. All Ayes.

7. OLD BUSINESS:

A. Strategic Planning Update: The documents produced from the Strategic Planning Session were reviewed. The Board felt that the time lapse has produced a loss of continuity. The Vision, Mission and Goals were discussed. There is concern over the term "Out of hospital care".

The Administrative Chiefs and Operations Chiefs are currently meeting to:

1. Conduct review of current deployment model
2. Provide statistical review of deployment model
3. Identify best practices in EMS delivery
4. Identify System future needs
5. Prepare recommendation for board review and action

Board and Administrative Chiefs

1. Review recommendations of Administrative and Operations Chiefs
2. Develop policy to achieve goals and objectives
3. Review and revise governing documents:
 - a. JPA
 - b. Plan of Operations
 - c. Bylaws

Finalize Vision, Mission and Values Statements

Establish Goals for next three years

8. CLOSED SESSION: At 8:12 the Board went into Closed Session.
Government Code #54956.9 Anticipated Litigation – One Potential Case

9. OPEN SESSION: At 8:17 the Board returned to open session having provided direction to staff regarding possible litigation.

10. ADJOURN: M/S O'Neill, Chun to adjourn at 8:17 p.m. All Ayes.