

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

February 17, 2016

MINUTES

1. CALL TO ORDER: 6:30 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Belvedere - Dr. Thomas Cromwell, Marin County – James Devitt, Mill Valley – Andy Berman, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Staff Present: Chiefs Pearce, Tubbs, and Welch, Heather Price Fair and AA Denson.

2. CONSENT CALENDAR:

- A. Approval of Minutes of January 23, 2016: Correction to add that Directors Chun and Devitt are a sub-committee meeting with Chief Pearce on Goal #2 to review the JPA, Plan of Ops and By-Laws.
- B. Finance Committee Reports through September 30, & December 31, 2015:
- C. Approval of 1st Quarter Transmittal in the amount of \$304,732.33 & 2nd Quarter Transmittal in the amount of \$362,977.13:
- D. Collection Reports:
The Finance Committee met on February 16th to review the transmittals and the 1st and 2nd quarter Financial Reports and found everything to be in order. M\S Chun, Berman to approve consent calendar with noted correction to minutes. All Ayes.

3. DIRECTOR COMMENTS: None

4. Moved to the end of agenda

5. Public Open time for items not on the agenda: None

6. NEW BUSINESS:

- A. Finance Committee: Acceptance of 2014-15 Audit: SMEMPS auditor Terry Krieg was present to explain our financial structure and setup, our relationship with the City of Mill Valley and their Finance Director, how funds are received, expended, invested, grant programs, reserves, the audit process and basically everything financial about SMEMPS. He reported that SMEMPS is in very good shape. He recommended we ask Wittman for a Service Center Audit Report. The Chiefs want to consider other billing alternatives and will involve Directors Berman and Devitt in that process.

The Board was very grateful for Terry Krieg’s presentation and very impressed with his knowledge of SMEMPS and the completeness of his auditor’s report. M\S Berman, Chun to accept the 2014-15 Audit. All Ayes

6. NEW BUSINESS: (cont'd)
 - B. Declaration of Surplus Ambulance: The Rotary Club of Novato is interested in buying our 2009 Ford Ambulance. M\S Chun, O'Neill to declare the 2009 Ford ambulance surplus. All Ayes.
4. LIAISON CHIEF'S REPORT: Bridget Peterson continues to teach ACLS & PALS courses and has established new agreements with agencies where paramedics can participate in patient care at MGH. Dr. Bason-Mitchell is focusing on cardiac arrest care and circulation emergencies.

Heather Price Fair reviewed the PCR Records, Treatment Statistics, and the Cardiac Arrest, Stemi and Stroke Summary.

7. OLD BUSINESS:
 - A. Strategic Planning Update: The Vision, Mission and Values Statements were reviewed. The sub-committee of the Board met to discuss the governing documents. Some issues will depend on review of the data collected and the resulting deployment model recommendations. How many ambulances do we really need? How will votes be counted on the Board? Analyze mission creep. Analyze demands put on staff positions.
8. ADJOURN: M\S Berman, Chun to adjourn at 8:53 p.m. All Ayes