

Southern Marin Emergency Medical Paramedic System

Regular Meeting of the Board of Directors

May 4, 2016

MINUTES

1. CALL TO ORDER: 6:30 p.m.

ROLL CALL OF BOARD MEMBERS: Present: Belvedere - Dr. Thomas Cromwell, Marin County – James Devitt, Southern Marin – Kurt Chun, Tiburon – Tom O’Neill. Absent: Mill Valley – Andy Berman. Staff Present: Chiefs Pearce, Tubbs, Weber and Welch B/C McTigue, AA Denson and Heather Price.

2. CONSENT CALENDAR:

- A. Approval of Minutes of February 17, 2016 & March 31, 2016:
- B. Finance Committee Report through March 30, 2016:
- C. Approval of 3rd Quarter Transmittals in the amount of \$251,314.87:
- D. Collection Reports:

Director Berman sent a message apologizing for having to leave town on business at the last minute. He reported that the Finance Committee met and reviewed the transmittals and found everything to be in good order. M\S Chun, O’Neill to approve the Consent Calendar. All Ayes.

3. DIRECTOR COMMENTS: Director O’Neill apologized that he would need to leave soon to go to another meeting. Agenda revised accordingly.

4. LIAISON CHIEF’S REPORT: Moved to #8

5. Public Open time for items not on the agenda: None

6. NEW BUSINESS:

- A. PUBLIC HEARING for Approval of 2016-17 Preliminary Budget: The budget was reviewed with discussion on all adjustments. The final budget will be adopted at the August Board meeting. M\S Chun, O’Neill to approve the 2016-17 Preliminary Budget in the amount of \$1,047,133. All Ayes.

- B. Grand Jury Response: In October of 2016 the Grand Jury informed SMEMPS of improvements needed in our website to make public information more accessible. Those improvements were made. SMEMPS has satisfied applicable recommendations and earned a B report card. The one remaining requirement is to maintain a current Statement of Facts with the Secretary of State and Marin County Clerk which has been done. M\S Chun, O’Neill to authorize Chief Pearce to respond in the affirmative to this recommendation. All Ayes.

7. OLD BUSINESS:
 - A. Approval of Strategic Plan: The Goals have been assigned to committees for update and revision and the final draft document was presented for review. There was discussion of the updates to the plan. No action was taken. Staff is moving forward.

4. LIAISON CHIEF'S REPORT: Moved to #8: 1. A tremendous amount of time and effort has been expended on preparing for and complying with the requirements of the next iteration of the 2016 Medi-Cal payment augmentation or Inter-Governmental Transfer (IGT) and additional revenue of approximately \$142,000 will be realized by S MEMPS. 2. A response to the Marin County Civil Grand Jury has been prepared related to the "Web Transparency" report received last month.

Operations- B/C Bret McTigue: 1. The Operations Group has worked over the last 9 months to develop a comprehensive continuous quality improvement plan for the paramedics and EMTs serving under S MEMPS. The plan details: a) Structure and Organization b) CQI Purpose Goals and Objectives c) Data Collection and Reporting d) Evaluation of EMS system indicators e) Current Activities Training and Education f) CQI Process

2. The Equipment Subcommittee is meeting to evaluate and ensure all resources are equipped with the same compliment of medical supplies and prioritizing the immediate need items.
3. Unfortunately, our previous 3G modems, used to transmit 12 lead EKG's, are no longer supported. We have purchased new 4G modems to replace them.
4. Survivors' dinner is scheduled for May 19th hosted by EMS.
5. We have 12 Cadet Recruits in the Marin Regional Academy from S MEMPS agencies.
6. BLS and ALS policy updates to be released in the next month from EMS. Paramedics will receive update in June.
7. This month all S MEMPS Paramedics and EMTs received an update on the county's Multiple Patient Management Plan. Dr. Bason Mitchel discussed headaches and potential causes.
8. Working with Chief Welch on implementing a Senior Referral Program for the S MEMPS agencies.
9. Bridget and Heather are working with Physio Control on implementing CODE STAT, a program to evaluate cardiac arrest treatments by analyzing metrics captured by the Life Pack Monitor.
Heather reviewed statistics and announced she had submitted S MEMPS for an American Heart Association Award – the only agency to qualify.

8. ADJOURN: 7:15 p.m.