

Southern Marin Emergency Medical Paramedic System
Regular Meeting of the Board of Directors
WEDNESDAY, SEPTEMBER 18, 2024
APPROVED MINUTES

BOARD MEMBERS PRESENT: Marin County – James Devitt; Southern Marin – Peter Fleming, Tiburon – Rick Jones

ALSO PRESENT: Chief Pearce, Chief Weber, Chief Tubbs, Assistant/Fire Chief Hellyer, CQI Specialist Price Fair, S MEMPS Finance Officer Miller, and TFPD Administrative Officer Chaput (Interim S MEMPS Board Clerk)

ABSENT: Belvedere – Dr. Thomas Cromwell

1. CALL TO ORDER

Meeting called to order at 6:31p.m.

Interim S MEMPS Board Clerk Chaput conducts roll call:

Devitt – Present

Fleming – Present

Jones for Capell – Present

Cromwell – Absent

2. CONSENT CALENDAR

A. Approval of Minutes, June 3, 2024

B. Finance Report

C. Approval of Payments

D. Collection Reports

M/S Jones, Fleming to approve Consent Calendar

Vote by roll call:

Devitt – Aye

Fleming – Aye

Jones – Aye

3. PUBLIC OPEN TIME for items not on the agenda

No public participation.

4. CHIEF'S REPORT

A. Liaison Chief's Report

Administration:

The Final Budget for FY 2024-25 has been prepared and will be available for Board action later in the meeting. The Budget reflects an increase in revenue-related IGT and GEMT funding, expenditure remains relatively static with increases in communications, and fuel and carryover balances in capital for ambulance build delays. We are anticipating another large PP GEMT transfer to draw down additional funds for the services provided. AB 716 has negatively impacted revenue related to a new Law on balance billing.

The Admin Chiefs are reviewing proposals to review the revised deployment model and the various contributions made by member agencies to evaluate a modified member agency disbursement for incorporation in the revised governing documents, including: JPA, Bylaws, Plan of Ops and Finance Policy for later Board action.

We were able to piggyback our medical supply agreement with Kern County providing significant savings on our supply cost moving forward. As part of this agreement, we will receive Operative IQ and UCAP-It, both software and hardware programs provide opportunities to retain tighter controls on tracking, inventory and supplies with newer technology. A preemptive order was placed for the next ambulance considering the substantial delays in obtaining chassis, we will have more information on the timeline in the near future.

B1513 EMS Battalion Chief Jake Rosebrock Update May 2024:

- Attended the first policy and procedure meeting with the EMS agency.
- Working with EMS agency on fixing some details on the PCR program.
- Worked Sidewalk CPR for the community.
- Working with Stryker and the equipment comity to replace the Life-Pak monitors for SMEMPS.
- Talked to Robert Grady; he will be helping with supplies for SMEMPS.
- All Narc codes were replaced and reprogrammed safes to be in compliance with the policy.

EMS Specialist Jen Glazier:

- All Stryker equipment was due for service in August. This has been put on stand-by due to possible LP35 discussion and purchase. Currently there are no maintenance contracts in place for repairs on Stryker Equipment.
- All programming for updated Knox Boxes will be conducted by Kevin Stone. We are doing this a little more frequently with changes in SMEMPS personnel.
- Throckmorton 1585 and Muir Beach will have a mechanical CPR device called the Lucas. These were purchased with the State of Budget 2023 with the EMSA for West Marin Emergency Medical Services equipment.

1585 already has theirs and I will be conducting Lucas training with Muir Beach Volunteers on September 11th.

- LifePak 35 demo at Station 14 with Tiburon and Central Marin. LifePak 35 demo at Station 7 for Southern Marin. More dates to come for Southern Marin to make sure all shifts are involved.
- Sidewalk CPR Event on Saturday, August 17th was a success. This was an opportunity to help educate the public on Stop the Bleed, Narcan admin, fentanyl test strip and of course hands only CPR with the help of the Marin County EMS and fire personnel. Locations were Marin City, Muir Beach, Mill Valley and Tiburon with a total of 402 people.
- Equipment meeting in September between all agencies. Date to follow.
- AHA Instructor onboarding as well as EMS instructors in late October. AHA instructor scheduled for Tuesday, October 22nd. EMS Instructor date to come.

C.Q.I. Specialist Heather Price Fair – Report 1/1/2024-3/31/2024:

Runs by Unit Disposition:

Number of Runs	Percent of Total Runs	Unit Disposition
1,040	79.15%	Patient Contact Made
130	9.89%	Cancelled Prior to Arrival at Scene
72	5.48%	Non-Patient Incident (Not Otherwise Listed)
42	3.20%	No Patient Found
21	1.60%	Cancelled on Scene
9	0.68%	No Patient Contact
Total: 1,314	Total: 100.00%	

Runs by Transport Disposition:

Number of Runs	Percent of Total Runs	Transport Disposition (3.4=itDisposition.102/3.5=eDisposition.30)
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787	75.67%	Transport by This EMS Unit (This Crew Only)
179	17.21%	Patient Refused Transport
50	4.81%	No Transport
12	1.15%	Non-Patient Transport (Not Otherwise Listed)
10	0.96%	Transport by This EMS Unit, with a Member of Another Crew
1	0.10%	Transport by Another EMS Unit
1	0.10%	Transport by Another EMS Unit, with a Member of This Crew
Total: 1,040	Total: 100.00%	

Calls by City:

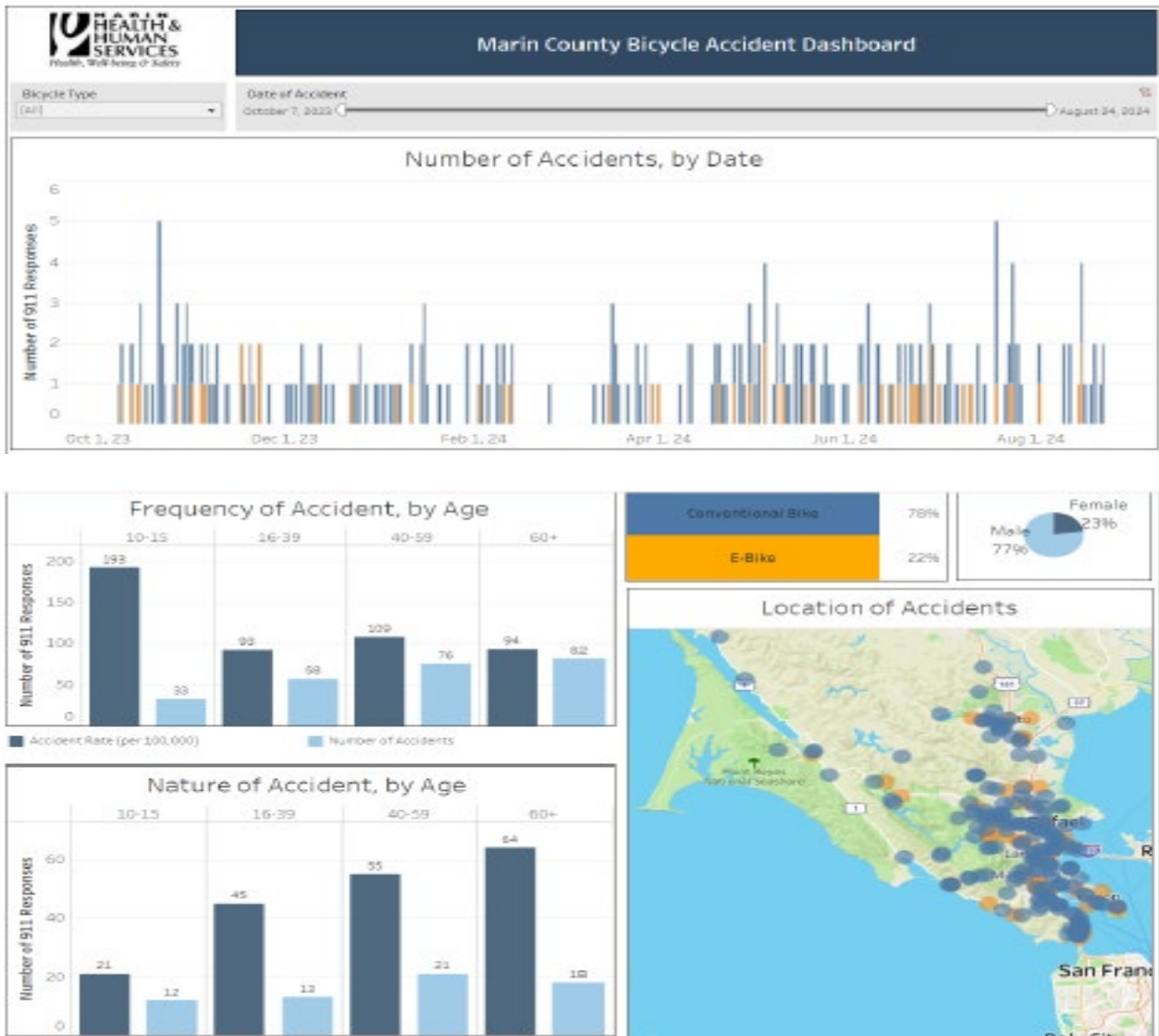
City	Number of Runs	Percent of Total Runs
MILL VALLEY	575	43.76%
SAUSALITO	242	18.42%
TIBURON	205	15.60%
MARIN CITY	93	7.08%
BELVEDERE	48	3.65%
ALM	36	2.74%
GGN	36	2.74%
City of Mill Valley	18	1.37%
CORTE MADERA	15	1.14%
MUIR BEACH	11	0.84%

MTT	9	0.68%
City of Sausalito	8	0.61%
LARKSPUR	5	0.38%
STINSON BEACH	5	0.38%
City of Belvedere	3	0.23%
Town of Tiburon	2	0.15%
KENTFIELD	1	0.08%
Stinson Beach Census Designated Place	1	0.08%
Town of Fairfax	1	0.08%
Total: 1,314		Total: 100.00%

Calls by Destination:

Destination	Number of Transports	Percent of Transports
Marin Health Medical Center	641	80.02%
Kaiser Permanente, San Rafael	153	19.10%
Novato Community Hospital	4	0.50%
Santa Rosa Memorial Hospital, Montgomery	1	0.12%
UCSF Medical Center at Parnassus	1	0.12%
Veterans Administration Medical Center, San Francisco	1	0.12%
Total: 801		Total: 100.00%

B. Update – E-Bike Incidents



Discussion.

5. PUBLIC HEARING - FINAL BUDGET F/Y 2024-25

A. Approve Resolution #2024-01, Final Budget F/Y 2024-25

Discussion.

M/S Fleming, Jones to approve Resolution #2024-01, Final Budget F/Y 2024-25

Vote by roll call:

Devitt – Aye

Fleming – Aye

Jones - Aye

6. BOARD OF DIRECTORS COMMENTS

No Board comments.

7. ADJOURNMENT

M/S Jones, Fleming to adjourn

Vote by roll call:

Devitt – Aye

Fleming – Aye

Jones – Aye

Meeting adjourned at 7:01 p.m.